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You can review the information you've provided so far and make necessary modifications here. If you're satisfied with the contents of the application, click **Submit** to f consideration. If you're not ready to submit your application yet, click **Save & Finish Later**.

Affiliate Information

[Printer Friendly Version](#) | [E-mail Draft](#)

* Required before final submission

* **Submission Date**

Affiliate IRS Information

The information in this section has been retrieved from the IRS database. If this is not your affiliate, use the back button in your browser to reenter the correct EIN number.

IRS Employee ID Number (EIN)

Affiliate Legal Name

Doing Business As

as it appears on the IRS database

Tax Registration Date

Affiliate General Information

* **Affiliate Name**

The pre-populated affiliate name is the organization name registered with the IRS for the EIN number provided. You may change this to your affiliate name if different than what the application of multiple NEA affiliates, please include the lead affiliate here.

* **Street Address**

* **City\Province**

For non-U.S., provide state, province, territory, county as required

* **State**

For Federal Education Association select "na"

* **Country**

* **Postal Code**

* **Affiliate Type**

* **Membership Density**

* **Are you a Local Option UniServ?**

* **Number of Affiliate Members**

* **Number of Potential Affiliate Members**

Number of non-members currently in your footprint, that could potentially become members.

Leadership Contact

Please provide a leadership contact for your affiliate's proposal (e.g., President or Executive Director).

Prefix
First Name
Middle Name/Initial
Last Name
Suffix

Title

Work Street Address

Work City/Province
For non-U.S., provide state, province, territory, county as required

Work State
For Federal Education Association select "na"

Work Country

Work Postal Code

E-mail

Work Phone **Extension**

Mobile Phone

Affiliate Partners

* Will you be partnering with other NEA affiliates on this project?

List all other NEA state and local affiliate partners for this planning grant request below, if any.

Affiliate Partner Name 1 <input type="text"/>	Partner Type 1 <input type="text" value="State"/>	Key Contact 1 <input type="text"/>	Key Contact Email 1 <input type="text"/>
Affiliate Partner Name 2 <input type="text"/>	Partner Type 2 <input type="text" value="State"/>	Key Contact 2 <input type="text"/>	Key Contact Email 2 <input type="text"/>
Affiliate Partner Name 3 <input type="text"/>	Partner Type 3 <input type="text" value="State"/>	Key Contact 3 <input type="text"/>	Key Contact Email 3 <input type="text"/>
Affiliate Partner Name 4 <input type="text"/>	Partner Type 4 <input type="text" value="State"/>	Key Contact 4 <input type="text"/>	Key Contact Email 4 <input type="text"/>
Affiliate Partner Name 5 <input type="text"/>	Partner Type 5 <input type="text" value="State"/>	Key Contact 5 <input type="text"/>	Key Contact Email 5 <input type="text"/>
Affiliate Partner Name 6 <input type="text"/>	Partner Type 6 <input type="text" value="State"/>	Key Contact 6 <input type="text"/>	Key Contact Email 6 <input type="text"/>
Affiliate Partner Name 7 <input type="text"/>	Partner Type 7 <input type="text" value="State"/>	Key Contact 7 <input type="text"/>	Key Contact Email 7 <input type="text"/>
Affiliate Partner Name 8 <input type="text"/>	Partner Type 8 <input type="text" value="State"/>	Key Contact 8 <input type="text"/>	Key Contact Email 8 <input type="text"/>
Affiliate Partner Name 9 <input type="text"/>	Partner Type 9 <input type="text"/>	Key Contact 9 <input type="text"/>	Key Contact Email 9 <input type="text"/>

<input type="text"/>	State <input type="button" value="v"/>	<input type="text"/>	<input type="text"/>
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Affiliate Partner Name 10	Partner Type 10	Key Contact 10	Key Contact Email 10
<input type="text"/>	State <input type="button" value="v"/>	<input type="text"/>	<input type="text"/>

Detail the roles of each affiliate partner identified above.

Word count 0 of 300

Primary Grant Contact

Prefix	First Name	Middle Name/Initial	Last Name	Suffix
- Select One - <input type="button" value="v"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<None> <input type="button" value="v"/>

Title

Work Address

Work City/Province
For non-U.S., provide state, province, territory, county as required

Work State
For Federal Education Association select "na"
- Select One -

Work Country
- Select One -

Work Postal Code

E-mail

Work Phone	Extension
<input type="text"/>	<input type="text"/>

Mobile Phone

Planning Grant Budget

You may request funding of up to \$10,000 for a Planning Grant.

Include any needs for planning that fit into the four categories identified below:

1. Personnel/Staffing – stipends, substitutes, etc.
2. Travel – flights, lodging, food, mileage, etc.
3. Consultants/Vendors – contracted work with a third party.
4. Other Direct Expenses – meeting space, postage, printing, supplies, etc.

Any expenses for planning that you may incur as you prepare for the full GPS Fund Grant application (e.g., substitutes, meeting space, travel, etc.) may be included in the Planning Engagement of other staff and member leaders is encouraged. Think about what staff, committees, caucuses, or others have a vested interest in the work.

The detail behind your (up to) \$10,000 Planning Grant budget should be entered directly into the online application below.

Anticipated Budget

* Amount Requested for Planning Grant

Enter your anticipated budget amounts and detail in each of the four budget categories that follow. The sum of the categories below should equal the "Amount Requested for Plann

PERSONNEL/STAFFING

* Salaries	* Benefits	* Paid Release Time	* Stipends	* Substitutes
<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

* SUB-TOTAL: PERSONNEL/STAFFING

* Provide calculations and a detailed justification for the proposed personnel/staffing grant expenditures.

Word count 0 of 300

TRAVEL

* Airfare	* Mileage	* Lodging	* Meals	* Ground Transportation
<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

* SUB-TOTAL: TRAVEL

* Provide calculations and a detailed justification for the proposed travel grant expenditures.

Word count 0 of 300

CONSULTANTS/VENDORS

* SUB-TOTAL: CONSULTANTS/VENDORS

* Provide calculations and a detailed justification for the proposed consultants/vendors grant expenditures.

Word count 0 of 300

OTHER DIRECT

* Training Materials	* Curriculum Materials	* Office Supplies	* Equipment	* Meeting Room Rental Expense
<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

* Promotional Items	* Postage Comm.	* Printing	* Other Direct
<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

* SUB-TOTAL: OTHER DIRECT

Provide calculations and a detailed justification for the proposed other direct grant expenditures.

*

Word count 0 of 300

Summary of GPS Fund Grant Request and Affiliate Support

Request General Information

In order for NEA to better plan, please identify the GPS Fund amount and term you will be requesting – again this relates to your full GPS Fund application, which would follow the

* Total GPS Fund Request Amount ⓘ

* GPS Fund Grant Term (in months) ⓘ

* If this proposal is a renewal/continuation of a previously awarded GPS Fund Grant, include the Grant ID number and description of the prior grant work, including if it represents a change in direction from the prior work. if not applicable, enter "NA"

Word count 0 of 300

* Verification of Affiliate Support

- In the text box below, please write out in full the language applicable to your request. The options below are provided for ease, but other language may be used, as appropriate.
1. The affiliate leaders identified herein as contacts represent the affiliate and Board of Directors in support of this grant proposal to NEA (Letter of Support encouraged as an attachment).
 2. The NEA GPS Fund grant application goals, program plan, and outcomes are aligned with the local/state affiliate strategic plan or goals (attachment of language encouraged).
 3. Affiliate staff (if applicable) and/or officers will be engaged in the grant plan.
 4. Affiliate leaders have communicated with the state and regional leaders about this grant application.
 5. The affiliate Communications staff and/or committee will support promotion of the progress and outcomes of this grant through media outreach.

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GPS Fund Information

An abbreviated version of the full GPS Fund Grant application is being requested in this section of the Planning Grant. This will assist NEA in selecting which affiliates will be eligible to submit their proposals and apply for a full GPS Fund Grant.

Request Detail

* Project Title ⓘ

Word count 0 of 100

* Provide a summary description of the proposed grant work. Appropriate for a media release or the general public to understand the work.

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* Applications with a primary focus on Early Career Educators and/or Racial Justice in Education will receive additional weight in the scoring and evaluation process. Will your application focus on either or both of these topics? If so, briefly explain which topic(s) and how it will be the primary focus of the grant. If not applicable, enter "NA"

Word count 0 of 300

* Statement of Need ⓘ

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NOTE: You will be required to submit your GPS Fund Scope of Work and GPS Fund Budget Worksheet on the last page of this application (in the Attachments tab).

Non-Affiliate Partners

* Will you be partnering with any non-affiliate organizations on this project?

Yes ▾

List all NON-affiliate partners for this grant request below:

Non-Affiliate Partner Name 1	Non-Affiliate Partner Type 1	NA Key Contact 1
<input type="text"/>	Government ▾	<input type="text"/>
Non-Affiliate Partner Name 2	Non-Affiliate Partner Type 2	NA Key Contact 2
<input type="text"/>	Government ▾	<input type="text"/>
Non-Affiliate Partner Name 3	Non-Affiliate Partner Type 3	NA Key Contact 3
<input type="text"/>	Government ▾	<input type="text"/>
Non-Affiliate Partner Name 4	Non-Affiliate Partner Type 4	NA Key Contact 4
<input type="text"/>	Government ▾	<input type="text"/>
Non-Affiliate Partner Name 5	Non-Affiliate Partner Type 5	NA Key Contact 5
<input type="text"/>	Government ▾	<input type="text"/>
Non-Affiliate Partner Name 6	Non-Affiliate Partner Type 6	NA Key Contact 6
<input type="text"/>	Government ▾	<input type="text"/>
Non-Affiliate Partner Name 7	Non-Affiliate Partner Type 7	NA Key Contact 7
<input type="text"/>	Government ▾	<input type="text"/>
Non-Affiliate Partner Name 8	Non-Affiliate Partner Type 8	NA Key Contact 8
<input type="text"/>	Government ▾	<input type="text"/>
Non-Affiliate Partner Name 9	Non-Affiliate Partner Type 9	NA Key Contact 9
<input type="text"/>	Government ▾	<input type="text"/>
Non-Affiliate Partner Name 10	Non-Affiliate Partner Type 10	NA Key Contact 10
<input type="text"/>	Government ▾	<input type="text"/>

Detail the roles of each NON-affiliate partner identified above.

Word count 0 of 300

Data Tracking

Metrics and Data

All NEA grantees are required to report data on the metrics below, both anticipated numbers in the GPS Fund Application and, if awarded, actual numbers during progress reporting work:

- Anticipated numbers of members engaged
- Anticipated number of members recruited
- Anticipated number of sharable resources developed
- Anticipated number of Community Stakeholders engaged
- Anticipated number of leaders identified
- Anticipated number of students positively impacted

Affiliates have various means of tracking member engagement. NEA 360 is a newer resource that is available to many affiliates. Grantees are not required to use NEA 360, but the tracking member and non-member engagement, etc.

The data should include members and non-members who take professional development courses, or are mentored, as well as the mentors, curriculum developers, caucus member committee members who guide the work, trainers, and partner time.

In order to help NEA plan for your application and be aware of your systems in place, please answer the following questions.

* Do you currently have a tracking system to monitor the grant activities and members, non-members, and partners engaged?

Yes ▾

* What tracking system do you utilize or plan to utilize?

NEA 360 ▾

If utilizing your own tracking system, please identify

* Do you have the staff or volunteer support to keep up with the data collection?

Yes ▾

* Are there any metrics that you feel you would not be able to track, should you receive a GPS Fund grant?

Yes ▾

If you feel you cannot track metric(s), please explain

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Terms

NEA GRANT TERMS

1. Only NEA affiliates are eligible for these planning grants. By applying for this planning grant, you affirm that your affiliate is an NEA affiliate subject to the requi Constitution and Bylaws.
2. If your Planning Grant request is approved, the information provided in this application will constitute the grant agreement between NEA and your affiliate.
3. Election Activities as Applicable - Your affiliate agrees that grant funds will not be used to make a contribution or expenditure in connection with any election fo public office, or for any other purpose constituting an "exempt function" activity as defined in Section 527 of the Internal Revenue Code, 26 U.S.C. § 527.
4. Lobbying Activities as Applicable - Your affiliate understands that funds expended for lobbying activities may require registration and/or reporting pursuant to disclosure laws. Affiliates should contact NEA Office of General Counsel for guidance.

Agreement to Terms

Enter the name of the person who has reviewed the NEA grant terms above and is authorized to agree to them.

* Name of Person Authorized to Agree to Grant Terms

Verify Name of Person Authorized to Agree to Grant Terms

Attachments

There are no files attached.

Save & Finish Later

Submit